## NO MEETING NOTICE

## Trails West Homeowners Association, Inc.

Association Name

 $\begin{array}{c} \text{Date of Scheduled Meeting:} \quad \underbrace{03}_{Month} \quad \underbrace{16}_{Day}, \quad \underbrace{2020}_{Year} \end{array} \\ \end{array}$ 

There was no meeting held for the above referenced association on the above referenced date.

Meeting Cancelled

Lack of Quorum

Other Due to Norovirus Pandemic

Signed: \_\_\_\_\_

## Chris Ersson, LCAM

Community Association Manager

**Instructions:** If an association does not have a scheduled meeting, due to lack of quorum or other reason, this notice should be completed for the Division Administrator to log in place of the minutes. These will be logged as 00 (no meeting held) and then filed in the Portal for historical reference.